ID.	Category of personal data	Source of the data	Why we process it	How long we keep this data	Our lawful basis for	Details relating to lawful basis (where	Special category	Special category- details of public interest etc	Criminal Conviction Grounds	Criminal conviction grounds (further
1			<u> </u>	- '	processing	applicable)	grounds	(where appropriate)		information)
1	Contact details (name, current addresses, telephone contact details), to the extent collected, of event attendees, speakers and conference organisers.	We obtain this data from you. We obtain data from third parties e.g. where someone is comeoned to the data from third parties e.g. where someone is companising an event that involves you as a speaker.	in order to communicate with you about events and conferences you are attending, have expressed an interest in or may have an interest in.	years post event. If you are also an alumnus, the fact of your attendance or involvement may be noted in your alum record (please refer to the record of processing activity relating to alumni, and relevant privacy notice, for further details as to what we hold for alumni). If you have requested addition to our	Processing is necessary for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights	Where you have an expressed an interest in	N/A	(Mac Type Charles)	N/A	(another total)
2	Security records, including CCTV records, access control records, guest vehicle registrations and records of keys issued. Records of security incidents, accident reports and health and safety records.	We generate this data about you	To monitor the attendance of people on College premises, as part of the College's safety and security arrangements.	CCTV records, access control and access logs are retained for six months. Security incidents, accident reports and health and safety records are retained for gears from creation. If incidents are mentioned during Governing Body meetings, the minutes will be retained in the College archive in perpetuity.	for the purposes of our	We, you, and College residents have a legitimate interest in restricting access to College property to authorised persons, monitoring the attendance of people on College premises, and maintaining a record of incidents occurring on College property, as part of the College's safety and security arrangements.	Substantial public interest under the UK Data Protection Act 2018	The College processes special category information in pursuit of our functions and under health and safety legislation, and for the purposes of performing or exercising obligations or rights which are imposed or conferred by law on the College or the data subject in connection with employment, social security or social protection.	unlawful act and must be carried out without the consent of the data subject, so as not to prejudice those	To the extent that data recorded includes data on criminal offences, convictions and allegations.
3	Records of College events and conferences in which you have expressed an interest, or for which you have registered for and/or attended.	We generate this data about you	To enable the proper management of College events, to ensure that we have an accurate record of attendance at College events and to enable us (where permitted) to inform you of additional events which may be of interest to you. Also, to inform the planning of future events.	for further details as to what we hold for alumni). If you have requested addition to our	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights	contractual relationship, processing is necessary for the performance of that contract or as part of preparatory steps prior to entering into that contract. For other events, we have a legitimate interest in understanding who will be attending College events for organisational, Health and Safety and similar purposes.			N/A	
4	Information about your health, dietary requirements and/or disabilities.	We obtain this data from you	When we consider what reasonable adjustments to make, or we need to take account of any dietary requirements you have (whether for medical or belief reasons), when planning for you attendance at events.	Data is collated for use in relation to specific events, and is deleted within [1] month of the event occurring. Nowever, if you are an alum or regular donor or attendee, we may save the information on file in order that it can be referenced and appropriate provision made for you at future events.	for compliance with a legal obligation Processing is necessary	Processing is necessary for compliance with equality law, and/or food safety law. We also have a legitimate interest in ensuring that you receive an appropriate service and treatment in your interactions with us.		Where it processes special category data for these purposes, the College is complying with holigations under the Equality Act 2010 and/or pursuant to health and safety legislation. The processing is necessary for reasons of substantial public interest, namely that the College must comply with its statutory obligations concerning equal opportunity and to make reasonable adjustments, and to comply with its health and safety obligations.	N/A	
5	Records generated for legal or statutory compliance purposes that contain names and/or associated personal data. For example, copies of data supplied pursant to requests made under data protection and/or freedom of information legislation, records made to comply with safeguarding, health and safety or counter-terrorism legislation, in connection with legal advice or claims, or to comply with auditors' requirements.		So that we have a record of information supplied, both in the interests of good administration and also to meet legal and regulatory requirements.	This data will be retained for a period of 7 years from the date the record was generated.	Processing is necessary for compliance with a legal obligation		Substantial public interest under the UK Data Protection Act 2018	Where it processes special category data for these purposes, the College is complying with its obligations under legislation. The processing is necessary for reasons of substantial public interest, namely the requirement for the College to comply with its statutory and legal obligations.	The processing meets a condition in Part 2 of Schedule 1 to the Data Protection Act 2018	Where it processes criminal convictions/allegations data for these purposes, the College is complying with its obligations under legislation. The processing is necessary for reasons of substantial public interest, namely the requirement for the College to comply with its statutory and legal obligations.

6	Opinions and comments made by you on College events, as	We obtain this data	The views and concerns of attendees at our	Comments regarding forthcoming events may	Processing is necessary	We have a legitimate interest in proactively	N/A	· · · · · · · · · · · · · · · · · · ·	N/A
1	expressed in communications with the College (to the extent	from you	events help to guide the planning of future	be held until the event has occurred. The the	for the purposes of our				
	recorded).		activities.	extent that they are used to inform the	or someone else's				
	recorded).		activities.						
				planning of additional events, they may be	legitimate interests,				
				referenced in College managerial documents	except where				
				and held in the College archives in perpetuity.	overridden by your				
1				and note in the conege archives in perpetuity.					
					data protection rights				
1				1	and freedoms				
7	Financial information including bank/building society account	We obtain this data	As part of taking payments (including deposits	For 7 years from the point of invoice. To the	Processing is necessary		N/A		N/A
l'	numbers, sort codes, credit/debit card numbers, invoices and			extent that payments remain outstanding,	for performance of our		N/A		IN/A
		from you	and balances) for events, providing invoices						
	outstanding payment information.		and pursuing outstanding amounts.	retention of the data may be extended to	contract with you.				
				enable recover proceedings to take place.					
					Processing is necessary				
					in order to take steps				
					at your request prior				
					to entering a contract				
8	Correspondence with you.	We obtain this data	To hold an accurate record of our	Correspondence will ordinarily be held for its		We, and you, have a legitimate interests in the	N/A		N/A
		from you	communications with you.	useful life, and the majority will be deleted	for the purposes of our	College holding a full record of our			
					or someone else's	correspondence with you, which can be			
1									
1				content of communications continues to inform		referred back to as required.			
1				College activity, copies may be kept longer. In	except where				
1				addition, correspondence referenced in	overridden by your				
				Governing Body minutes will be added to the	data protection rights				
1			1			1			
1				College archive in perpetuity.	and freedoms				
1			1	İ	į.	1			
- 1									
0	Photographs taken during events and conferences.	We generate this date	To maintain a record of College events,	These are kept for 10 years.	Proceeding is possesses	The College has a legitimate interest in	N/A		N/A
9	Priotographs taken during events and conferences.			These are kept for 10 years.		The College has a legitimate interest in	IN/A		N/A
		about you	including entry of materials into the College		for the purposes of our				
			archive. Images are also used to advertise		or someone else's	marketing College facilities and opportunities.			
			activities within the College, both internally and		legitimate interests,	''			
			externally, in circumstances where any		except where				
			required consents have been obtained.		overridden by your				
					data protection rights				
					and freedoms				
					and freedoms				
10	Chapel Office: information relating to individuals who have, or	We obtain this data		Details of alumni ceremonies may be noted on		We, and you , have a legitimate interest in our	N/A		N/A
10							N/A		N/A
10	intend to be, married in the College chapel, including names, ages,	We obtain this data from you	and former staff, students , office-holders,	the relevant alum files held by the College and	for performance of our	recording sufficient data to enable your	N/A		N/A
10			and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of		recording sufficient data to enable your planned nuptials to proceed. We also have a	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders,	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of	for performance of our contract with you	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of	for performance of our contract with you	recording sufficient data to enable your planned nuptials to proceed. We also have a	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and	for performance of our contract with you Processing is necessary	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be	for performance of our contract with you Processing is necessary in order to take steps	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish	for performance of our contract with you Processing is necessary in order to take steps at your request prior	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be	for performance of our contract with you Processing is necessary in order to take steps	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish	for performance of our contract with you Processing is necessary in order to take steps at your request prior	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests,	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	NA		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our someone else's legitimate interests, except where overridden by your	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	NA		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	WA		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our someone else's legitimate interests, except where overridden by your	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
10	intend to be, married in the College chapel, including names, ages,		and former staff, students , office-holders, members and others for the purpose of	the relevant alum files held by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of	N/A		N/A
	intend to be, married in the College chapel, including names, ages, occupations, marriage dates, and wedding preferences and plans.	from you	and former staff, students, office-holders, members and others for the purpose of wedding ceremonies.	the relevant alum files the by the College and held permanently. A selecton record of ceremonies is held by the College (details of main participants, hype of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church—St Mary the Virgin) is held permanently.	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someon else's legitimate interests, except where overridden by your data protection rights and freedoms	recording sufficient data to enable your planned mupils to proceed. We also have a legitimate interest in recording those details on the College Archive, as part of the record of College life.			
10	intend to be, married in the College chapel, including names, ages,		and former staff, students, office-holders, members and others for the purpose of wedding ceremonies.	the relevant alum files the by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held permanently.	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someon else's legitimate interests, except where overridden by your data protection rights and freedoms	recording sufficient data to enable your planned mupils to proceed. We also have a legitimate interest in recording those details on the College Archive, as part of the record of College life.	Substantial public	Where it processes special category data for	N/A
	intend to be, married in the College chapel, including names, ages, occupations, marriage dates, and wedding preferences and plans. Conference room bookings (overnight guests), including names,	from you We obtain this data	and former staff, students, office-holders, members and others for the purpose of wedding ceremonies. As part of the administration and management	the relevant alum files the by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held permanently.	for performance of our contract with you contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our someone ske's legitimate interests, except where overridden by your data protection rights and freedoms	recording sufficient data to enable your planned mupils to proceed. We also have a legitimate interest in recording those details on the College Archive, as part of the record of College life.	Substantial public		
	intend to be, married in the College chapel, including names, ages, occupations, marriage dates, and wedding preferences and plans.	from you We obtain this data from you	and former staff, students, office-holders, members and others for the purpose of wedding ceremonies.	the relevant alum files less by the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, bype of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held permanently. For 6 years following the booking. In the event that disputes arise in relation to the booking.	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our processing is necessary for performance of our perform	recording sufficient data to enable your planned mupilats to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of College life. The College has a legitimate interest in the proper management of College facilities, in	Substantial public interest under the UK	these purposes, the College is complying with	
	intend to be, married in the College chapel, including names, ages, occupations, marriage dates, and wedding preferences and plans. Conference room bookings (overnight guests), including names,	from you We obtain this data from you We generate this data	and former staff, students, office-holders, members and others for the purpose of wedding ceremonies. As part of the administration and management	the relevant alum files the by the College and held permanently. A selecton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held permanently. For 6 years following the booking. In the event that disputes arise in relation to the booking, we may retain the data for a longer period,	for performance of our contract with you contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our someone ske's legitimate interests, except where overridden by your data protection rights and freedoms	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details on the College Archive, as part of the record of College fife. The College has a legitimate interest in the proper management of College facilities, in maintaining the security of College freelisties, in	Substantial public interest under the UK	these purposes, the College is complying with obligations under the Equality Act 2010 and/or	
	intend to be, married in the College chapel, including names, ages, occupations, marriage dates, and wedding preferences and plans. Conference room bookings (overnight guests), including names,	from you We obtain this data from you	and former staff, students, office-holders, members and others for the purpose of wedding ceremonies. As part of the administration and management	the relevant alum files belb y the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, bype of event, clastes and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held permanently. For 6 years following the booking. In the event that disputes arise in relation to the booking, we may retain the data for a longer period, until a reasonable period after the dispute is	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our processing is necessary for performance of our perform	recording sufficient data to enable your planned mupilats to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of College life. The College has a legitimate interest in the proper management of College facilities, in	Substantial public interest under the UK	these purposes, the College is complying with	
	intend to be, married in the College chapel, including names, ages, occupations, marriage dates, and wedding preferences and plans. Conference room bookings (overnight guests), including names,	from you We obtain this data from you We generate this data	and former staff, students, office-holders, members and others for the purpose of wedding ceremonies. As part of the administration and management	the relevant alum files the by the College and held permanently. A selecton record of ceremonies is held by the College (details of main participants, type of event, dates and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held permanently. For 6 years following the booking. In the event that disputes arise in relation to the booking, we may retain the data for a longer period,	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someone else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our processing is necessary for performance of our perform	recording sufficient data to enable your planned mupitals to proceed. We also have a legitimate interest in recording those details or the College Archive, as part of the record of College life. The College has a legitimate interest in the proper management of College facilities, in maintaining the security of College premises, in understanding the purposes for which facilities understanding the purposes for which facilities maintaining the security of College premises, in	Substantial public interest under the UK	these purposes, the College is complying with obligations under the Equality Act 2010 and/or	
	intend to be, married in the College chapel, including names, ages, occupations, marriage dates, and wedding preferences and plans. Conference room bookings (overnight guests), including names,	from you We obtain this data from you We generate this data	and former staff, students, office-holders, members and others for the purpose of wedding ceremonies. As part of the administration and management	the relevant alum files belb y the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, bype of event, clastes and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held permanently. For 6 years following the booking. In the event that disputes arise in relation to the booking, we may retain the data for a longer period, until a reasonable period after the dispute is	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our someone slee's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with you Processing is necessary processing br>processing proces	recording sufficient data to enable your planned inspirate to proceed. We also have a legitimate interest in recording those details on the College Archive, as part of the record of College face. The College has a legitimate interest in the proper management of College facilities, in maintaining the security of College premises, in understanding the purposes for which facilities have been reserved, and in recording the	Substantial public interest under the UK	these purposes, the College is complying with obligations under the Equality Act 2010 and/or pursuant to health and safety legislation. The processing is necessary for reasons of	
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	intend to be, married in the College chapel, including names, ages, occupations, marriage dates, and wedding preferences and plans. Conference room bookings (overnight guests), including names,	from you We obtain this data from you We generate this data	and former staff, students, office-holders, members and others for the purpose of wedding ceremonies. As part of the administration and management	the relevant alum files belb y the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, bype of event, clastes and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held permanently. For 6 years following the booking. In the event that disputes arise in relation to the booking, we may retain the data for a longer period, until a reasonable period after the dispute is	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someon else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with your Processing is necessary in order to take steps in order to take steps in order to take steps to the result processing is necessary in order to take steps for performance processing is necessary in order to take to tak	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details on the College Archive, as part of the record of College face. The College has a legitimate interest in the proper management of College facilities, in maintaining the security of College premises, in understanding the purposes for which facilities have been reserved, and in recording the	Substantial public interest under the UK	these purposes, the College is complying with obligations under the Equality Act 2010 and/or pursuant to health and safety legislation. The processing is necessary for reasons of substantial public interest, namely that the College must comply with its statutory obligations concerning equal opportunity and to make reasonable adjustments, and to o make reasonable adjustments, and to	
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	intend to be, married in the College chapel, including names, ages, occupations, marriage dates, and wedding preferences and plans. Conference room bookings (overnight guests), including names,	from you We obtain this data from you We generate this data	and former staff, students, office-holders, members and others for the purpose of wedding ceremonies. As part of the administration and management	the relevant alum files belb y the College and held permanently. A skeleton record of ceremonies is held by the College (details of main participants, bype of event, clastes and times). A register of marriages (which may be held by the Chapel or belong to the Parish Church – St Mary the Virgin) is held permanently. For 6 years following the booking. In the event that disputes arise in relation to the booking, we may retain the data for a longer period, until a reasonable period after the dispute is	for performance of our contract with you Processing is necessary in order to take steps at your request prior to entering a contract Processing is necessary for the purposes of our or someon else's legitimate interests, except where overridden by your data protection rights and freedoms Processing is necessary for performance of our contract with your Processing is necessary in order to take steps in order to take steps in order to take steps to the result processing is necessary in order to take steps for performance processing is necessary in order to take to tak	recording sufficient data to enable your planned nuptials to proceed. We also have a legitimate interest in recording those details on the College Archive, as part of the record of College face. The College has a legitimate interest in the proper management of College facilities, in maintaining the security of College premises, in understanding the purposes for which facilities have been reserved, and in recording the	Substantial public interest under the UK	these purposes, the College is complying with obligations under the Equality Act 2010 and/or pursuant to health and safety legislation. The processing is necessary for reasons of substantial public interest, namely that the College must comply with its statutory obligations concerning equal opportunity and to make reasonable adjustments, and to o make reasonable adjustments, and to	

12	Computer and email information, include	line accest lanin consenses	Ma accepta this data	For the proper management of College IT	Records will be destroyed after one year.	Processing is necessary We have a legitimate interest in the proper	N/A		N/A	
12					Records will be destroyed after one year.		N/A		N/A	
	and password information for College IT		about you	resources.		for performance of our management of College IT resources.				
	devices you connect to College IT system					contract with you				
	connected or logged in to our network,	and records of internet				Processing is necessary				
	usage.					for the purposes of our				
						or someone else's				
						legitimate interests,				
						except where				
						overridden by your				
						data protection rights				
						and freedoms				
13	Meal bookings.		We generate this data	So that we may provide catering services to		Processing is necessary	N/A		N/A	
			about you	guest in accordance with relevant entitlements,		for performance of our				
				and invoice correctly for services provided.		contract with you				
14	Records of requests and bookings for co	nferences and events,	We obtain this data	As part of the management of event bookings	Where concerns exist in relation to a proposed	Processing is necessary	Substantial public	Where it processes special category data for	The processing meets a	Where it processes criminal
	including records of any decisions the C	ollege makes pursuant to its	from you	and to comply with our legal obligations.	event, or one that has occurred, records may	for compliance with a	interest under the UK	these purposes, the College is exercising	condition in Part 2 of	conviction/allegation data for these purposes,
	obligation to take such steps as are reas	onably practicable to ensure	2		be retained for 6 years following the date of	legal obligation	Data Protection Act	functions conferred under the the Education	Schedule 1 to the Data	the College is exercising functions conferred
	that freedom of speech within the law i	s secured for members,	We generate this data		the event. Details of other proposed or actual		2018	(No 2) Act 1986. The processing is necessary	Protection Act 2018	under the the Education (No 2) Act 1986. The
	students and employees of the College	and for visiting speakers.	about you		events will be held for up to three years.			for reasons of substantial public interest,		processing is necessary for reasons
- 1	· · · · · ·		Third party					namely that the College must comply with its		of substantial public interest, namely that the
								statutory obligations concerning freedom of		College must comply with its statutory
								speech within the law.		obligations concerning freedom of speech
- 1										within the law
- 1										Within the law
			1	1	1	1	1	1	1	1