

**BUILDING - ANNEX  
CLEANING SCHEDULE 2025**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				
<b>JANUARY</b>	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday				
	BH	Room 162,201, 202,203, 204	Room 205,211, 212,214, 215			Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220		Kitchens: 173,226, 219,321, 312	Room 216,222, 223,228, 229		Room 301,302, 303,308, 309	Room 315,316, 317,322, 324		Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220				Kitchens: 173,226, 219,321, 312	Room 162,201, 202,203, 204		Room 205,211, 212,214, 215	Room 216,222, 223,228, 229				Room 301,302, 303,308, 309	Room 315,316, 317,322, 324						
<b>FEBRUARY</b>	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
			Room 162,201, 202,203, 204	Room 205,211, 212,214, 215		Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220		Kitchens: 173,226, 219,321, 312	Room 216,222, 223,228, 229		Room 301,302, 303,308, 309	Room 315,316, 317,322, 324			Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220				Kitchens: 173,226, 219,321, 312	Room 162,201, 202,203, 204		Room 205,211, 212,214, 215	Room 216,222, 223,228, 229				Room 301,302, 303,308, 309	Room 315,316, 317,322, 324					
<b>MARCH</b>	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
			Room 162,201, 202,203, 204	Room 205,211, 212,214, 215		Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220		Kitchens: 173,226, 219,321, 312	Room 216,222, 223,228, 229		Room 301,302, 303,308, 309	Room 315,316, 317,322, 324			Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220				Kitchens: 173,226, 219,321, 312	Room 162,201, 202,203, 204		Room 205,211, 212,214, 215	Room 216,222, 223,228, 229				Room 301,302, 303,308, 309	Room 315,316, 317,322, 324					
<b>APRIL</b>	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
	Room 162,201, 202,203, 204		Room 205,211, 212,214, 215	Bath/Toilet: 235,233, 206,209, 208,224			Bath/Toilet: 305,325, 310,311, 306,220	Kitchens: 173,226, 219,321, 312		Room 216,222, 223,228, 229	Room 301,302, 303,308, 309		Room 315,316, 317,322, 324	Bath/Toilet: 235,233, 206,209, 208,224		Bath/Toilet: 305,325, 310,311, 306,220		BH			BH	Kitchens: 173,226, 219,321, 312	Room 162,201, 202,203, 204	Room 205,211, 212,214, 215				Room 216,222, 223,228, 229	Room 301,302, 303,308, 309	Room 315,316, 317,322, 324					
<b>MAY</b>	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday			
	Room 162,201, 202,203, 204	Room 205,211, 212,214, 215			BH	Bath/Toilet: 235,233, 206,209, 208,224		Bath/Toilet: 305,325, 310,311, 306,220	Kitchens: 173,226, 219,321, 312		Room 216,222, 223,228, 229	Room 301,302, 303,308, 309		Room 315,316, 317,322, 324	Bath/Toilet: 235,233, 206,209, 208,224		Bath/Toilet: 305,325, 310,311, 306,220				Kitchens: 173,226, 219,321, 312	Room 162,201, 202,203, 204	Room 205,211, 212,214, 215				BH	Room 216,222, 223,228, 229	Room 301,302, 303,308, 309	Room 315,316, 317,322, 324					
<b>JUNE</b>	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
		Room 162,201, 202,203, 204	Room 205,211, 212,214, 215		Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220			Kitchens: 173,226, 219,321, 312	Room 216,222, 223,228, 229		Room 301,302, 303,308, 309	Room 315,316, 317,322, 324			Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220				Kitchens: 173,226, 219,321, 312														
<b>JULY</b>	1 Tue	2 Wed	3 Thu	4 Fri	5 Sat	6 Sun	7 Mon	8 Tue	9 Wed	10 Thu	11 Fri	12 Sat	13 Sun	14 Mon	15 Tue	16 Wed	17 Thu	18 Fri	19 Sat	20 Sun	21 Mon	22 Tue	23 Wed	24 Thu	25 Fri	26 Sat	27 Sun	28 Mon	29 Tue	30 Wed	31 Thu				
	Room 162,201, 202,203, 204		Room 205,211, 212,214, 215	Bath/Toilet: 235,233, 206,209, 208,224			Bath/Toilet: 305,325, 310,311, 306,220	Kitchens: 173,226, 219,321, 312		Room 216,222, 223,228, 229	Room 301,302, 303,308, 309		Room 315,316, 317,322, 324	Bath/Toilet: 235,233, 206,209, 208,224		Bath/Toilet: 305,325, 310,311, 306,220		Kitchens: 173,226, 219,321, 312																	
<b>AUGUST</b>	1 Fri	2 Sat	3 Sun	4 Mon	5 Tue	6 Wed	7 Thu	8 Fri	9 Sat	10 Sun	11 Mon	12 Tue	13 Wed	14 Thu	15 Fri	16 Sat	17 Sun	18 Mon	19 Tue	20 Wed	21 Thu	22 Fri	23 Sat	24 Sun	25 Mon	26 Tue	27 Wed	28 Thu	29 Fri	30 Sat	31 Sun				
	Room 162,201, 202,203, 204			Room 205,211, 212,214, 215	Bath/Toilet: 235,233, 206,209, 208,224		Bath/Toilet: 305,325, 310,311, 306,220	Kitchens: 173,226, 219,321, 312			Room 216,222, 223,228, 229	Room 301,302, 303,308, 309		Room 315,316, 317,322, 324	Bath/Toilet: 235,233, 206,209, 208,224		Bath/Toilet: 305,325, 310,311, 306,220		Kitchens: 173,226, 219,321, 312						BH										
<b>SEPTEMBER</b>	1 Mon	2 Tue	3 Wed	4 Thu	5 Fri	6 Sat	7 Sun	8 Mon	9 Tue	10 Wed	11 Thu	12 Fri	13 Sat	14 Sun	15 Mon	16 Tue	17 Wed	18 Thu	19 Fri	20 Sat	21 Sun	22 Mon	23 Tue	24 Wed	25 Thu	26 Fri	27 Sat	28 Sun	29 Mon	30 Tue					
	Room 162,201, 202,203, 204	Room 205,211, 212,214, 215		Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220			Kitchens: 173,226, 219,321, 312	Room 216,222, 223,228, 229	Room 301,302, 303,308, 309	Room 315,316, 317,322, 324			Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220		Kitchens: 173,226, 219,321, 312																		
<b>OCTOBER</b>	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday		
		Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220			Kitchens: 173,226, 219,321, 312	Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220		Bath/Toilet: 235,233, 206,209, 208,224	Kitchens: 173,226, 219,321, 312		Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220		Kitchens: 173,226, 219,321, 312	Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220				Kitchens: 173,226, 219,321, 312	Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220				Kitchens: 173,226, 219,321, 312	Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220					
<b>NOVEMBER</b>	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
			Room 162,201, 202,203, 204	Room 205,211, 212,214, 215		Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220		Kitchens: 173,226, 219,321, 312	Room 216,222, 223,228, 229		Room 301,302, 303,308, 309	Room 315,316, 317,322, 324			Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220				Kitchens: 173,226, 219,321, 312	Room 162,201, 202,203, 204		Room 205,211, 212,214, 215	Room 216,222, 223,228, 229				Room 301,302, 303,308, 309	Room 315,316, 317,322, 324					
<b>DECEMBER</b>	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
	Room 162,201, 202,203, 204	Room 205,211, 212,214, 215		Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220			Kitchens: 173,226, 219,321, 312	Room 216,222, 223,228, 229		Room 301,302, 303,308, 309	Room 315,316, 317,322, 324			Bath/Toilet: 235,233, 206,209, 208,224	Bath/Toilet: 305,325, 310,311, 306,220		Kitchens: 173,226, 219,321, 312	Room 162,201, 202,203, 204				Room 205,211, 212,214, 215	Room 216,222, 223,228, 229			BH	BH							

**Housekeeping teams will enter your rooms and complete the following, as per the rota:**

- Communal bathroom will be clean every 2 weeks
- Room will be hoovered every 2 weeks
- Kitchen and communal areas will be clean/check every 2 weeks
- During June, July, August and September the service will be reduced to one clean/month

\*If you do not wish for our team to visit your room please complete a housekeeping request form online to advise us of this.

**We expect YOU to:**

- Empty kitchen bins and recycling into the appropriate dustbins.
- Maintain a standard of cleanliness in bedroom, bathrooms and communal areas between housekeeping visits.

(This is subject to change or alternation without notice)